
Prevention Action Alliance

Lifetime Prevention | Lifetime Wellness

#PUSH4Prevention Stipend – Request for Applications Fall 2019 – Spring 2020

The #PUSH4Prevention Stipend, coordinated by Prevention Action Alliance (PAA), is made possible with funding from the Ohio Department of Mental Health and Addiction Services. This funding provides an opportunity for college campuses to enhance or implement environmental strategies on their campuses. These grants are intended to increase the number and quality of environmental strategies used on campuses and to foster innovative approaches for promoting a prevention message. The focus of these stipends will be to address substance misuse.

Timeline	
Monday, October 21, 2019	Announcement Released
Tuesday, October 29, 2019, 11:00 AM EST	Informational Webinar [Click here to register for webinar]
Friday, November 1, 2019, 11:59 PM EST	End of question period
Friday, November 8, 2019, 11:59 PM EST New deadline: Friday, November 22, 2019 11:59 PM EST	Online Applications, Budget, & Signed Assurances due. Submitted via
Friday, November 15, 2019 New notice date: Monday, December 9, 2019	Notices of Award Sent
Friday, June 12, 2020, 11:59 PM EST	Final Report Due

Submission Information:

Please email questions to rfp@preventionactionalliance.org by Friday, November 1, 2019. All questions and answers will be posted at <https://preventionactionalliance.org/push4prevention/> within two days of receipt. You may not contact any Prevention Action Alliance staff directly with questions. Submit the RFP via <https://www.surveymonkey.com/r/G7SLYTR> and include budget, and assurances, appropriate documentation. No emailed or paper submissions will be accepted.

Award Criteria:

1. Eligibility:

Partnership between your campus and community prevention coalitions are strongly encouraged if applicable to the proposed project. Additionally, funding must be distributed through a **501(c)(3)** not-for-profit organization, local government agency, school, college or community-based group.

2. Availability of Funds:

A total of \$10,000 is dedicated to college campus stipends. Applicants may only submit ONE project application, for up to a \$2,500 stipend. The application review committee will determine the level of funding based on project scope, appropriate use of funds, and the criteria described in this Request for Applications.

3. Scope of Work:

The #PUSH4Prevention Community Stipends should be used to enhance an existing environmental campus strategy or to promote a prevention messaging strategy focused on substance use prevention, and to build community recognition for prevention efforts. Examples include:

- a. Promoting prevention within your campus
- b. Enhancing partnerships with law enforcement
- c. Enhancing efforts with the faith-based community
- d. Assessment activities related to environmental scanning
- e. Engaging community leaders and stakeholders in prevention planning
- f. Building on existing prevention messaging efforts, i.e. alcohol awareness activities, National Prevention Week, etc.

4. Reporting requirements:

- a. Provide progress report in March 2020
- b. Final reporting will be due **Friday, June 12, 2020**
- c. Grantees are required to submit expenditures and report any unspent Funds to Prevention Action Alliance on **Monday, May 18, 2020**. If the Grantee does not expend the entire portion of the awarded Funds, they will be returned to Prevention Action Alliance at this time.

5. Funding permissions:

- a. **Funds may be used for:** printing; promotion; costs associated with law enforcement strategies; project-related materials; capacity-building activities; transportation assistance (applicant will demonstrate need in the project plan)
- b. No more than 10% of the funding may be used for food and/or beverage
- c. No more than 15% may be used for transportation or mileage (\$.52/mile) without prior written approval
- d. Funds may NOT be used for: school-based curriculums; prom-related activities; to purchase equipment (unless with prior written approval from PAA); subscriptions; or to purchase materials from PAA
- e. This funding opportunity is limited to those serving the prevention needs of Ohioans

NOTE: Failure to meet the deadlines, as outlined above and in combination with the assurances, will be considered in application reviews for all future Prevention Action Alliance projects.

Resources:

- Environmental Strategies for Prevention Coalitions – [CADCA](#)
- College Campus Prevention Resources – [Higher Education Center for Alcohol and Drug Misuse Prevention and Recovery](#)

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#PUSH4Prevention Stipends

All applications must be submitted online <https://preventionactionalliance.org/push4prevention/>. It is advised to write the narrative in a different program and copy/paste responses into Survey Monkey. Application deadline is **Friday, November 8, 2019 at 11:59 PM EST**. Below are the required components.

APPLICANT ORGANIZATION – Contact Information

- Organization
- Contact Person/Project Lead
- Address, Telephone, Email Contact
- Fiscal officer information
- Federal Tax ID Number
- Requested Funding Amount – up to \$2,500

NARRATIVE PROMPTS

1. Briefly describe the applying department/unit, including its structure, primary role, and the interest in addressing substance misuse. (3,000 characters)
2. Discuss the need for your project and the kind of problem that your project will address. Describe the population in which your project is focused. Any data or information regarding the need for the program on your campus should be included in this section. (6,000 characters)

3. Describe how you will use these funds to enhance or implement environmental strategies in your community.

-OR-

Describe your innovative approaches to promote a prevention message in your community.

In this section, outline your approach and timeline for the project. (10,000 characters)

4. Collaboration, including the development of partnerships on campus and within the community, is an integral part of any comprehensive plan to prevent substance misuse and other risky behaviors. If applicable, describe your collaboration partners for this project and their intended roles. (3,000 characters)
5. Successful environmental strategies often face many challenges. It is helpful to forecast what these challenges or barriers might be and generate possible solutions for them. This will help the Ohio College Initiative determine additional support or tools it may be able to offer your campus. Discuss the barriers you may encounter during this project and possible solutions. (3,000 characters)

Budget Template

See “Availability of Funds” section in RFP for acceptable cost areas and levels. The total costs listed in the “Amount from PAA” column may not exceed the grant funding amount. Add other categories or items as appropriate.

You may include in-kind donations or matched funds that are helping you achieve the project goal. This budget template must be uploaded and submitted with your application.

Category or Item	Amount from PAA	Amount from In-kind or donations
Personnel		
Consultants		
Supplies		
Travel		
Food		
Conferences/Training/Registrations		
Sub-total		
Total Cost		

Budget Narrative

UPLOADED DOCUMENTS

- Budget
- W9 or 501(C)3 documentation
- Signed Assurances

SCORING RUBRIC

Does Proposal meet the scope of the Request for Proposal? Yes/No (f no, proposal cannot be scored.)	
Applicant Organization Contact Information	3
• Prompt 1	4
• Prompt 2	4
• Prompts 3-5	14
Budget and Budget Narrative	6
Assurances and Other Requested Documentation	4
Total	= 35