



**RISE AND THRIVE  
CAMPUS-COMMUNITY  
PARTNERSHIPS**

## **Rise and Thrive Campus-Community Partnerships Competitive Funding Opportunity Notice of Funding Announcement**

*Application deadline: Monday, August 16, 2021 at 5:00pm*

### **Background and Intent**

Ohio's college and university campuses and their community partners have worked hard this year to keep each other safe. While vaccines are available and there is a renewed sense of optimism, we also know that the mental and emotional trauma associated with the pandemic and returning to the "new normal" will take additional work.

To provide support to campus communities as they plan and implement COVID recovery efforts focused on mental and behavioral health, the [Ohio Department of Mental Health and Addiction Services](#), [PreventionFIRST!](#), Ohio University's [Voinovich School of Leadership and Public Affairs](#), the Pacific Institute for Research and Evaluation ([PIRE](#)), [Prevention Action Alliance](#), the [Ohio Program for Campus Safety and Mental Health](#), and the [Higher Education Center for Alcohol and Drug Misuse Prevention and Recovery](#) are collaborating on the implementation of the [Rise and Thrive Campus-Community Partnerships](#) Competitive Funding Opportunity.

This competitive funding opportunity is unique because up to 12 grantees will receive a \$50,000 grant award in addition to training, technical assistance, professional development, and networking opportunities at no cost to the grantees. Funding for the Rise and Thrive Initiative comes from the Coronavirus Relief Funds (CRF) and [Governor's Emergency Education Relief \(GEER\) Funds](#)<sup>1</sup> and is intended to provide critical mental and behavioral health services across the continuum of care (prevention, early intervention, treatment, and recovery) to students.

### **Eligible Applicants**

Campus-community partnerships from Ohio are eligible to participate. This Notice of Funding Announcement does not specify a definition of "campus-community partnership" to honor the collaborative work that is currently being done between Ohio colleges/universities and their external partners. For those exploring a "campus-community partnership" and what that means to them, please see the [American College Health Association's Healthy Campus Framework](#) for some ideas.

To be considered, the college/university partner must be a member of the [Ohio College Initiative to Enhance Student Wellness](#) by July 31, 2021. (Not sure if your institution is an OCI member? Check out [this list](#). [Membership applications](#) can be sent to [oci@preventionactionalliance.org](mailto:oci@preventionactionalliance.org).)

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<sup>1</sup> Federal Assistance Information- Program Title: Education Stabilization Fund; CDFA: 84.425C; FAIN: S425C200040; Awarding Agency: US Department of Education passed through the Ohio Department of Higher Education; Federal Award Date: 6/2/2020.

## Phased Approach

It is important for applicants to understand that this funding opportunity is being delivered in two phases. In Phase 1, grantees will focus on planning a campus-community project and in Phase 2, grantees will focus on implementing the plan developed during Phase 1.

*Phase 1 – Planning (September 2021 – February 2022).* In Phase 1, grantees will participate in a series of virtual meetings designed to engage leaders of campus-community partnerships in networked learning. At the end of Phase 1, all grantees will have finalized an outcomes-driven action plan to implement a campus-community project that will promote behavioral health and mental wellness.

*Phase 2 – Implementing (March 2022 – September 2022).* In Phase 2, grantees will receive feedback on their submitted action plans. Once the plans are approved and Phase 2 funds are dispersed, grantees may begin implementation. Throughout Phase 2, grantees will continue to receive technical assistance and networking opportunities as they implement their projects and report on outcomes and successes.

## Funding, Fiscal Agent, and Time Frame

Applicants may apply for and receive up to \$50,000 for this one-time, 13-month funding opportunity beginning September 1, 2021 and ending September 30, 2022.

Either the university/college partner or community partner may serve as the fiscal agent for this award.

This funding opportunity will be completed in two phases. The Phase 1 Award (September 2021 – February 2022) will be for up to \$10,000 and focus on planning. The Phase 2 Award (March 2022 – September 2022) will be for up to \$40,000 and focus on implementation. **For the initial application, applicants only need to submit a budget for Phase 1 (maximum budget for the Phase 1 is \$10,000).** Please note that the Phase 2 Award is considered continuation funding and only applicants that successfully complete Phase 1 are eligible for Phase 2 funding. Please see Permissible Use of Funds for more details.

There are several project requirements and deliverables with deadlines that are explicated in the sections that follow. Please note that the official federal project end date is September 30, 2022. As such, the final report template must be completed and submitted by 5:00pm on Friday, September 17, 2022.

## Required Project Personnel

Each applicant must identify two co-directors. One co-director (Campus Project Co-Director) should be employed by the university or college. One co-director (Community Co-Project Director) should be a partner from an agency/organization/institution/etc. external to the university or college. Please note that grant funds may be used as salary support for the Campus Project Co-Director and/or the Community Co-Project Director. In the spirit of sustaining the campus-community partnership after the grant period has ended, applicants are encouraged to view these funds as an opportunity to supplement or complement existing staff. As such, supporting staff at 1.0 FTE will not be permitted with these funds.

Each applicant must also explicitly demonstrate how students will be included as part of the planning team in Phase 1. There will be an expectation that students are also involved during Phase 2 (implementation).

## Permissible Use of Funds

In Phase 1, grantees may expend up to \$10,000. Funds may be expended on staff time (including stipends for students and/or community partners) to engage in the learning community and complete required grant tasks (see Required Grant Activities and Deliverables). There is an average time commitment of about four hours per week; some weeks may require no work whereas others may require more.

In addition to participating in the planning process, grantees are encouraged to view Phase 1 as an opportunity to make the campus-community partnership visible and expend funds accordingly. For example, funds may be

expended to promote the campus-community partnership such as marketing or branding activities; activities to build health awareness within the campus and the community that are centered around the [National Health Observances](#) (the [NNLM](#) and [CDC](#) also have robust information about observances); and other activities that demonstrate to the campus and the community that the campus-community partnership group is present and actively engaged.

In Phase 2, grantees have been allocated \$40,000 to support the implementation of a project designed during Phase 1. Through the course of Phase 1, grantees will work on an outcomes-driven action plan to implement a campus-community project that will promote behavioral health and mental wellness. As part of the submitted action plan, grantees will be required to submit a budget and budget narrative for Phase 2. Should grantees have excess funds from Phase 1, they may re-allocate the funds to Phase 2.

Friendly Reminders: For the initial application, applicants only need to submit a budget for Phase 1 (maximum budget for the Phase 1 is \$10,000). Please note that the Phase 2 Award is considered continuation funding and only applicants that successfully complete Phase 1 are eligible for Phase 2 funds. Any funds not expended during Phase 1 may be carried over to Phase 2.

### Required Grant Activities and Deliverables

#### Phase 1 (Planning) Activities

Required Activity	Date / Time	Personnel Requirements
<b>Virtual Learning Community Meetings</b> <b>Note.</b> Please plan on completing “pre-work” prior to each learning community meeting and working on Phase 1 project deliverables (see below for brief description and due dates) in between each meeting.		
Virtual Learning Community Meeting #1	Thursday, September 16 3-4:30pm	Campus Project Co-Director and Community Co-Project Director
Virtual Learning Community Meeting #2	Thursday, October 21 3-4:30pm	Campus Project Co-Director and Community Co-Project Director
Virtual Learning Community Meeting #3	Thursday, November 18 3-4:30pm	Campus Project Co-Director and Community Co-Project Director
Virtual Learning Community Meeting #4	Thursday, January 20 3-4:30pm	Campus Project Co-Director and Community Co-Project Director
Virtual Learning Community Meeting #5	Thursday, February 17 3-4:30pm	Campus Project Co-Director and Community Co-Project Director
<b>Monthly Webinar Series</b> <b>Note.</b> Each month Prevention Action Alliance, in partnership with the Ohio Program for Campus Safety and Mental Health and the Higher Education Center for Alcohol and Drug Misuse Prevention and Recovery, will present a webinar that highlights successful campus-community partnerships. Continuing education (CEs) will be offered at no cost. To view previous webinars, please visit the <a href="#">Rise and Thrive Landing Page</a> .		
Monthly Webinars	TBD	Two members of the campus-community partnership are required to attend the webinars. Note: The campus project co-director and community project co-director are not required to attend. Consider engaging additional members of the campus-community partnership in this activity and have them report out their learnings to the entire group.

**Note.** In addition to the required activities, there will be weekly “Virtual Drop-Ins” available for grantees to receive technical assistance. Attending the “Virtual Drop-Ins” is not a grant requirement.

## Phase 1 Deliverables

Deliverable	Due Date
1. Initial roster of campus-community partnership members	10/15/2021 at 5:00pm
2. Description of the behavioral and/or mental health issue that the campus-community partnership would like to work on with this funding opportunity	11/12/2021 at 5:00pm
3. Draft action plan for a campus-community partnership project to promote behavioral health and/or mental wellness (including budget and budget narrative)	1/14/2022 at 5:00pm
4. Power dynamics assessment / draft conflict identification and resolution plan	2/11/2022 at 5:00pm
5. Final Project Plan (Final versions of Deliverables 1-4 with a cover page)	2/28/2022 at 5:00pm

## Phase 2 (Implementation) Activities

Required Activity	Date / Time	Personnel Requirements
<b>Monthly Coaching Sessions</b> From April 1, 2022 – August 31, 2022, the Campus Project Co-Director and/or the Community Co-Project Director (other personnel may be included based on project need) must meet with an Implementation Coach from Ohio’s Coaching and Mentoring Network (OCAM) on a monthly basis. These coaching sessions are an opportunity for the Campus Project Co-Director and/or the Community Co-Project Director to discuss project progress and barriers and solution find. These meetings will be scheduled at a time that is mutually convenient for the Co-Directors and OCAM Coach.		
5 Monthly Coaching Sessions	TBD	Campus Project Co-Director and/or the Community Co-Project Director (other personnel may be included based on project need)
<b>Monthly Webinar Series</b> <b>Note.</b> Each month Prevention Action Alliance, in partnership with the Ohio Program for Campus Safety and Mental Health and the Higher Education Center for Alcohol and Drug Misuse Prevention and Recovery, will present a webinar that highlights successful campus-community partnerships. Continuing education (CEs) will be offered at no cost. To view previous webinars, please visit the <a href="#">Rise and Thrive Landing Page</a> .		
Monthly Webinar	TBD	Two members of the campus-community partnership are required to attend the webinars. <b>Note:</b> The campus project co-director and community project co-director are not required to attend. Consider engaging additional members of the campus-community partnership in this activity and have them report out their learnings to the entire group.
<b>End of Grant Celebration Event</b> We envision that we will be able to host a in-person event in Columbus on September 15, 2022 to celebrate successes of the campus-community partnerships. While the details for this event are TBD (based upon COVID-19 restrictions), we want to make it clear at the outset of the initiative of the intent.		
End of Grant Celebration Event	September 15, 2022 Time TBA Columbus, OH	Four members of the campus-community partnership are required to attend the event. Two members must be the campus project co-director and the community project co-director.

**Note.** In addition to the required activities, there will be weekly “Virtual Drop-Ins” available for grantees to receive technical assistance. Attending the “Virtual Drop-Ins” is not a grant requirement.

## Phase 2 Deliverable

Deliverable	Due Date
1. Final Report Template (The template is TBD but will include both programmatic and fiscal close-out information)	9/17/2022 at 5:00pm

**Bidder's Conference, Question & Answer Period, and Grant Updates**

There will be a bidder's conference on June 2 from 9:30-10:30am. To register, please click [here](#) or visit: [https://zoom.us/webinar/register/WN\\_nXvMcrpoQniLMdtmva6M-g](https://zoom.us/webinar/register/WN_nXvMcrpoQniLMdtmva6M-g). A video recording and pdf of the PowerPoint slides from the Bidder's Conference will be made available on the Rise and Thrive Initiative's [landing page](#) on the Prevention Action Alliance website.

The question and answer period is June 14 – July 16, 2021. Interested candidates can submit questions electronically to Julie Cameron ([julie@prevention-first.org](mailto:julie@prevention-first.org)) no later than July 16, 2021 at 5:00 PM. No questions will be answered after that deadline. Answers will be posted weekly and may be accessed on the Rise and Thrive Initiative's [landing page](#) on the Prevention Action Alliance website.

Interested applicants should monitor the Rise and Thrive Initiative's [landing page](#) on the Prevention Action Alliance website for any updates.

**Proposal Submission**

Proposals must be received by 5:00pm on Monday, August 16, 2021 to be considered. Risk of delay or failure of delivery rests with the applicant. It is highly encouraged that applicants completely review the application, along with the required responses, prior to beginning the application process.

Submissions for this proposal must be e-mailed to Julie Cameron ([julie@prevention-first.org](mailto:julie@prevention-first.org)) with all accompanying supplementary materials. No faxed, mailed, or hand carried proposals will be accepted.

**Proposal Contents**

## 1. Cover Sheet

## a. Campus Partner Information

- Name of Campus Project Co-Director, name of college or university, complete address, phone number, and email
- Name of Authorized Official (i.e., Office of Research, Grants and Sponsored Programs), complete address, phone number, and email
- Name of Authorized Fiscal Officer (i.e., Office of Grants Accounting), complete address, phone number, and email
- Federal Tax ID Number
- DUNS Number
- Fiscal Agency: Will this partner be serving as the fiscal agent? (Yes/No)
- Any relevant social media accounts

## b. Community Partner Information

- Name of Community Project Co-Director, name of organization, complete address, phone number, and email
- Name of organization's executive director name, complete address, phone number, and email

- Brief description of organization (i.e., mission and vision statement)
- Federal Tax ID Number
- DUNS Number
- Fiscal Agency: Will this partner be serving as the fiscal agent? (Yes/No)
- Any relevant social media accounts

c. Amount of funding being requested. (For Phase 1, up to \$10,000.)

2. Resumé for the Campus Project Co-Director
3. Resumé for the Community Co-Project Director
4. Demonstrate that the campus partner is part of the [Ohio College Initiative to Enhance Student Wellness](#).
5. Narrative
  - a. **Current Efforts:** Please describe the current campus-community partnership efforts. In your response please clearly answer the following questions. Please keep your response to 500 words.
    - When was the campus-community partnership established? (If this is a new partnership: What is your timeframe for establishing a partnership that can complete this grant on time?)
    - Why was this campus-community partnership effort established? (If this is a new partnership: How will the proposed campus-community partnership benefit both the campus and the community?)
    - Who are the key partners participating in the campus-community partnership efforts? What are the reasons they participate? How is student voice included in the partnership efforts? (If this is a new partnership: Who do you envision will participate and how will you recruit them to the initiative?)
    - How often does the campus-community partnership meet? Who convenes the meetings? (If this is a new partnership: What do you envision the meetings schedule will be and who will be the convener?)
    - What efforts are the campus-community partnership currently engaging in? How were those efforts selected? How does the partnership monitor the progress and success of the efforts? (If this is a new partnership: How will this new partnership determine priority efforts to engage in? What are the most pressing issues that you envision will be explored by the partnership?)
  - b. **Interest in the Rise and Thrive Campus-Community Partnerships Initiative:** Why are the members of the campus-community partnership (or those who are starting a campus-community partnership) interested in participating in the Rise and Thrive Campus-Community Partnerships Initiative? (150 words or less)
  - c. **Current Efforts Related to Mental and Behavioral Health:** What are the campus-community partnership's current efforts related to mental health (prevention, early identification, treatment and promotion) and/or behavioral health (substance use prevention, early identification, treatment, recovery, and promotion)? If the campus-community partnership is not active in this space or is new: Why is the campus-community partnership interested in exploring efforts related to mental and behavioral health? (300 words or less)

- d. **Participating in a Learning Community (Learning Collaborative):** Please write a statement about how the Campus Project Co-Director and the Community Co-Project Director feel about participating in a collaborative environment such as a learning community during the Phase 1 of the funding opportunity. (100 words or less)
  - e. **Developing Strategies for Leading Campus-Community Partnerships:** Please write a statement about the Campus Project Co-Director's and the Community Co-Project Director's willingness and desire to learn about leadership strategies to support campus-community partnerships. (100 words or less)
  - f. **Implementing a Project Related to Mental and/or Behavioral Health:** Please write a statement about the campus-community partnership's commitment to developing and implementing a project in the content area of mental and/or behavioral health that will co-benefit the campus and the community? (150 words or less)
  - g. **Participating in a Monthly Coaching Sessions:** Please write a statement about how the Campus Project Co-Director and the Community Co-Project Director feel about participating in coaching sessions during Phase 2 of the funding opportunity. (100 words or less)
  - h. **Participating in the Monthly Webinar Series:** Please write a statement about the campus-community partnership's commitment to participate the Monthly Webinar Series throughout the initiative. (100 words or less)
  - i. **Participating in the End of Grant Celebration Event:** Please write a statement about the campus-community partnership's commitment to participate in an end of grant celebration event – hopefully in person, but virtual if COVID-19 restrictions are in place. (100 words or less)
  - j. **Sustaining the Campus-Community Partnership:** How do you envision that the campus-community partnership will sustain work related to mental and/or behavioral health after the grant concludes? (100 words or less)
6. Budget Summary and Budget Narrative
    - a. Total amount of funds being requested for Phase 1– up to \$10,000. (Complete Attachment A: Budget Summary.)
    - b. Description of any matched funds, if applicable. (Complete Attachment A: Budget Summary.)
    - c. Budget narrative. (Complete Attachment B: Budget Narrative.)
  7. Conditions of Award and Assurances
    - a. Please review the Conditions of Awards and Assurances in Attachment C.
    - b. Please have your authorizing official sign the Conditions of Award and Assurances. Please note that the Conditions of Awards and Assurances must have an actual (printed, signed, and scanned) or certified digital signature (in Adobe), not “scripty Microsoft Word font” in place of a signature.
    - c. The applicant must accept all conditions of award and assurances to be eligible. The grant assurances must be accepted AND a signed copy must be included in the submitted application/proposal.

## Proposal Evaluation

Proposals will be scored using the point values provided in the table below.

Proposals will be scored on technical merit and budget. Point values are provided.	Rating (R)
Is the campus partner a member of the Ohio College Initiative? Yes or No. If no, proposal cannot be scored.	
1. Cover Sheet (3 points) <ul style="list-style-type: none"> <li>a. Includes information requested about Campus Partner</li> <li>b. Includes information requested about Community Partner</li> <li>c. Amount of funding being requested</li> </ul>	3
2. Resumé for the Campus Project Co-Director (1 point)	1
3. Resumé for the Community Co-Project Director (1 point)	1
4. Narrative (20 points) <ul style="list-style-type: none"> <li>a. Current Efforts (500 words)</li> <li>b. Interest in the Rise and Thrive Campus-Community Partnerships Initiative (150 words)</li> <li>c. Current Efforts Related to Mental and Behavioral Health (300 words)</li> <li>d. Participating in a Learning Community/Learning Collaborative (100 words)</li> <li>e. Developing Strategies for Leading Campus-Community Partnerships (100 words)</li> <li>f. Implementing a Project Related to Mental and/or Behavioral Health (150 words)</li> <li>g. Participating in a Monthly Coaching Sessions (100 words)</li> <li>h. Participating in the Monthly Webinar Series (100 words)</li> <li>i. Participating in the End of Grant Celebration Event (100 words)</li> <li>j. Sustaining the Campus-Community Partnership (100 words)</li> </ul>	20
5. Budget and Budget Narrative for Phase 1 (5 points) <ul style="list-style-type: none"> <li>a. Total amount of funds being requested for Phase 1 (up to \$10,000).</li> <li>b. Budget Narrative</li> <li>c. Budget Narrative includes activities to make the campus-community partnership visible and demonstrate that the partnership is actively engaged</li> </ul>	5
<b>Total Score (Out of 30 points)</b>	

**Attachment A: Budget Summary**

A. Budget Categories:	B. Grant Funds	C. Other Funds (if applicable)	D. Total Funds
<b>Category I: Personnel Costs</b>			
A1. Personnel			
A2. Fringe Benefits			
<b>Category II: Non-Personnel Costs</b>			
A3. Consultants/Contractual			
A4. Subscriptions & Publications			
A5. Supplies			
A6. Printing/Copying			
A7. Rent/Lease Expenses			
A8. Phone/Utilities			
A9. Maintenance/Repair			
A10. Rentals			
A11. Insurance			
A12. Motor Vehicle Travel			
A13. Travel - Lodging			
A14. Travel - Food			
A15. Conference/Training Registration			
A16. Equipment/Computer			
A17. Furniture			
A18. Indirect Costs (Must Provide Copy of Federally Negotiated Indirect Cost Rate Agreement if charting indirect.)			
<b>E. Totals</b>			

Fiscal officer (name): \_\_\_\_\_

Fiscal officer (signature): \_\_\_\_\_

Date: \_\_\_\_\_

## Attachment B: Budget Narrative

### Personnel Costs

- a. Personnel Salaries and Wages (A1) (insert total funds allocated to this project)  
Insert explanation of how expenditures were calculated and justification for the expense.
- b. Fringe Benefits (A2) (insert total funds allocated to this project)  
Insert explanation of how expenditures were calculated and justification for the expense.

### Non-Personnel Costs

- a. Consultants/Contractual (A3-A4) (insert total funds allocated to this project)  
Insert explanation of how expenditures were calculated and justification for the expense.
- b. Supplies (A5-A6) (insert total funds allocated to this project)  
Insert explanation of how expenditures were calculated and justification for the expense.
- c. Travel (A12-A14) (insert total funds allocated to this project)  
Insert explanation of how expenditures were calculated and justification for the expense.
- d. Equipment (A16-A17) (insert total funds allocated to this project)  
Insert explanation of how expenditures were calculated and justification for the expense.
- e. Construction (N/A)
- f. Other Expenses (A15) (insert total funds allocated to this project)  
Insert explanation of how expenditures were calculated and justification for the expense.
- g. Indirect Costs (A7-A11 and A18) (insert total funds allocated to this project)  
Insert explanation of how expenditures were calculated and justification for the expense.

### Attachment C: Conditions of Award and Assurances

The undersigned grantee, [TYPE ORGANIZATION NAME HERE], makes the following representations and agrees to the following conditions in accepting funds from PreventionFIRST!

1. Grantee will utilize the funds solely for the purpose in the grant application.
  - a. Funds CAN be used for wages/overhead, equipment/furniture, or any product, publication, or training/conference registration
  - b. Funds CAN be used for food/beverages or for relevant travel purposes.
  - c. Funds will not be used to issue mini-grants or offer any other direct financial assistance to other organizations or individuals.
2. Grantee possesses the legal authority to apply for the grant, and a motion resolution or similar action has been adopted by Grantee and certified or executed by a duly authorized officer or representative of Grantee, authorizing the filing of the application for the Funds, including all understandings and assurances contained therein, and directing and authorizing the person identified below as the official representative of the Grantee to act in connection with the Application and to provide additional information as required.
3. Grantee will comply with all applicable federal, state and local laws prohibiting unlawful discrimination on the basis of race, ethnicity, age, color, religion, sex, national origin, sexual orientation, gender identity, or disability.
4. Grantee will acknowledge the source of the funds on all written materials and in all advertising and media releases using the following language: ***The project was funded by the Coronavirus Relief Funds (CRF) and Governor's Emergency Education Relief (GEER) funds through Ohio Department of Mental Health and Addiction Services and from PreventionFIRST!***
5. Grantee will complete all activities by **September 17, 2022**. (A Final Report Template is TBD but will include both programmatic and fiscal close-out information)
6. Grantee will not make any budget changes without the prior approval of PreventionFIRST!.
7. Grantee hereby agrees to indemnify, defend, save and hold harmless PreventionFIRST! from any and all liabilities, obligations, claims, suits, actions, losses, damages, fines, penalties or any other costs which arise in whole or in part out of any authorized or unauthorized acts by Grantee, its representatives, agents, employees or affiliates, directly or indirectly related to the Project or the Funds.
8. Grantee agrees not to accept sponsorship from or partnership with the alcohol, tobacco, marijuana, or gambling industries for any purpose within the scope of this project.

- 9. Grantee is aware that Lobbying - Section 319 of Public Law 101-121 generally prohibits recipients of Federal grants and cooperative agreements from using appropriated funds for lobbying.

**AUTHORIZED SIGNATURES:**

**[GRANTEE AUTHORIZING OFFICIAL SIGN HERE]**

\_\_\_\_\_  
**[TYPE GRANTEE AUTHORIZING OFFICIAL’S NAME HERE]**

\_\_\_\_\_  
Date

**[TYPE GRANTEE ORGANIZATION & TITLE HERE]**

**[TYPE GRANTEE ADDRESS HERE]**

**[TYPE GRANTEE CITY, STATE, ZIP HERE]**

**[TYPE GRANTEE AUTHORIZING OFFICIAL’S PHONE NUMBER HERE]**

**[TYPE GRANTEE AUTHORIZING OFFICIAL’S EMAIL HERE]**

**[FISCAL AGENT SIGN HERE]**

\_\_\_\_\_  
**[TYPE FISCAL AGENT’S NAME HERE]**

\_\_\_\_\_  
Date

**[TYPE FISCAL AGENT’S ORGANIZATION & TITLE HERE]**

**[TYPE FISCAL AGENT’S ADDRESS HERE]**

**[TYPE FISCAL AGENT’S CITY, STATE, ZIP HERE]**

**[TYPE FISCAL AGENT’S PHONE NUMBER HERE]**

**[TYPE FISCAL AGENT’S EMAIL HERE]**

\_\_\_\_\_  
Nicole Schiesler, M.Ed., MCHES®, OCPC, ICPS

PreventionFIRST! President & CEO

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Cincinnati, OH 45212

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[nschiesler@prevention-first.org](mailto:nschiesler@prevention-first.org)

\_\_\_\_\_  
Date